

Question	Answer	Open Task
How often will All Saints' host Saturday dinners?	Two times each month.	After a six-month trial, the All Saints' vestry will reevaluate the Saturday dinner program and either commit to continuing to host two dinners per month or to withdraw from the program.
Who prepares and serves the meals?	Existing teams who volunteered at Central Presbyterian will continue to prepare and serve meals. Currently there are four organizations / churches volunteering in the Saturday dinners. All Saints' will establish our own process for volunteer organizations to handle preparation of the meal, serving and clean- up. Clean-up will include putting the tables away and stacking the chairs along the wall.	Contact the volunteering organizations to determine their future commitment to the Saturday dinners.
Will All Saints' members need to work during the Saturday dinners?	<p>No. Currently, there are enough volunteer organizations/churches to handle the meals. In addition, we have been approached by other organizations who are interested in participating in the Saturday dinners.</p> <p>Many parishioners of All Saints' have also come forward and asked to be a part of the teams. The current plan is to assign All Saints' volunteers to help existing teams so that they can become familiar with the routine; after the six-month trial, if All Saints' continues to host the dinners we can then decide whether to create our own team, or whether our support would be involved in other ways (coordination, setting tables, buying food, etc.)</p>	We will need to determine how to work out the security for unlocking before and locking up after the dinner. Identify All Saints' volunteers who are interested in working at the Saturday dinners.

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<p>How will the Saturday dinner program be funded?</p>	<p>The entire funding of the Saturday dinners will be entirely separate from the All Saints' operating accounts.</p> <p>There are multiple options for funding. The USDA will provide at least 80% of our food needs. Additional funding will come from donor organizations, many of whom have contributed to the dinners in the past. (We have been provided with a list of those organizations who donated money in the past few years who we will contact.) Lower Providence Presbyterian has already pledged \$50 p/month for utilities.</p> <p>Central Presbyterian received sufficient monetary donations for the dinners without making requests. We anticipate soliciting donations from outside organizations and individuals to cover 100% of the expenses related to hosting the dinners. In addition, All Saints' can volunteer to contribute funds (such as ECHO) to the Saturday dinners.</p>	<p>Build a budget to identify a list of costs that will need to be covered by funding. Determine requirements of CADCOM for funding.</p>
<p>Will All Saints' need to buy any equipment?</p>	<p>No. Refrigeration will be needed to hold the food for the Saturday dinners. Central Pres has a fairly new refrigerator that they are willing to provide to All Saints'. Also, CADCOM will reimburse All Saints' for any refrigeration units that need to be purchased</p>	<p>For CADCOM to provide the refrigeration, All Saints' will need to use USDA provided food and follow CADCOM requirements for record keeping of people served (we have been told that these records are simple, involving a head-count and not detailed information about individuals). Research the age of the refrigerator from Central Press to determine if it is energy efficiency enough to bring to All Saints'. Determine whether CADCOM is willing to buy a refrigerator or freezer even for a trial period.</p>

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How many All Saints' volunteers will be needed?	The exact number is not known at this time. What is known is that All Saints' volunteers are not required to prepare, serve and clean up during the dinners. We will need volunteers to coordinate the program and possibly to open and close the church.	Jay Petel has volunteered to serve as the Saturday dinner coordinator. As logistics for the dinners are planned, we will have a better idea of ways in which All Saints' members can participate. All participation will be voluntary.
Will any work or modifications need to be made to the kitchen at All Saints'?	At this time, we expect that a new power circuit will be needed where the additional refrigeration equipment is located.	Joe Gelet has offered to install a new plug or plugs; the most likely place for additional equipment is where long tables are stored in the Activity Room; there would still be room for some of those tables, and others could go into one of the hall closets.
Will the Health Department need to be involved?	Possibly. A county health dept. agent will be taking a preliminary look at our facility; the project will not begin unless we are sure that we have all necessary permits and permissions.	Health dept. review; then either complete the paperwork or wait until early 2012, when the health dept. anticipates releasing soup kitchens from the inspection requirements.
Will this impact our building insurance?	Yes. The insurance company requires an annual \$100 endorsement to our policy.	Include the \$100 endorsement in the Saturday dinners budget (which will be entirely separate from the church budget).
Will the areas used for dinners, including bathrooms, be cleaned before Sunday services?	Yes. The budget will include 1 ½ hours of cleaning following each Saturday dinner.	Include cost in the Saturday dinners budget
Will we need to get a second dumpster to handle the additional trash?	Unknown at this time. We will estimate three additional trash bags for each dinner.	Determine if our existing dumpster will handle three additional trash bags. If no, research the cost for a larger dumpster or other option(s), and include the difference in the Saturday dinners budget.
Will we continue to volunteer in the Haws Avenue Methodist Church Sunday Lunch program?	The decision to continue with the Haws Avenue Lunches is up to the All Saints' volunteers who work that program.	